

NOTICE OF AGM



Union Capital Limited
(Incorporated in Bangladesh)
(Registration number: C-36021(321/98)
(Share code: UNIONCAP)

Notice is hereby given that the Twentieth Annual General Meeting of the Company will be held on Thursday, the 28 June 2018 at 11:00 a.m. at the Spectra Convention Centre, House-19, Road-7, Gulshan-1, Dhaka to deal with the following businesses in the manner required by the Companies Act, 1994:

ORDINARY BUSINESS

- AGM 18-20-01 : Receive and adopt the Audited Financial Statements of the Company as of and for the year ended 31 December 2017 together with the reports of the Auditors and Directors thereon;
- AGM 18-20-02 : Declaration of dividend for the year 2017;
- AGM 18-20-03 : Retirement & re-appointment of Directors;
- AGM 18-20-04 : Appointment of the Auditors of the Company for the year 2018 and fixation of their remuneration.

NOTES

1. 28 May 2018 is the 'Record Date' to determine the Shareholders' entitlement to the dividend and their eligibility to attend and vote at the meeting.
2. The Board of Directors recommended 5% Stock Dividend subject to the approval of the shareholders and concerned regulatory authority.
3. A member eligible to attend and vote at the Annual General Meeting may appoint a proxy to attend, speak and vote or abstain from voting in his/her/its/their stead. The Proxy Form duly completed and stamped must be deposited at the Registered Office of the Company no later than 72 hours before the time set for holding the meeting.
4. Members are requested to notify the change of their address, bank account details, contact number and 12 digits E-TIN number (if any), through their respective Depository Participants well in advance.
5. Annual Report, Attendance Slip and Proxy Form along with the notice will be sent to all the Members by Courier Service/ Post. The Shareholders may also collect the Proxy Form from the Registered Office of the Company.

SPECIAL NOTE

As per BSEC's notification dated 24 October 2013, no food box/gift/gift coupon etc. will be given at the Annual General Meeting.