

NOTICE OF AGM



Union Capital Limited
(Incorporated in Bangladesh)
(Registration number: C-36021 (321/98)
(Share code: UNIONCAP)

Notice is hereby given that the 23rd Annual General Meeting of the Company will be held on Wednesday, 28 July 2021 at 11:00 a.m. via live webcast by using Digital Platform to deal with the following businesses:

ORDINARY BUSINESS

- AGM 21-23-01 : Receive and adopt the Audited Financial Statements of the Company as of and for the year ended 31 December 2020 together with the reports of the Auditors and Directors thereon;
- AGM 21-23-02 : Approval of dividend for the year 2020;
- AGM 21-23-03 : Retirement & re-appointment of Directors;
- AGM 21-23-04 : Appointment of the Auditors of the Company for the year 2021 and fixation of their remuneration;
- AGM 21-23-05 : Appointment of Auditors for certification on the compliance on conditions of Corporate Governance Code (CGC) and fixation of their remuneration for the year 2021.

NOTES

- 22 June 2021 is the 'Record Date' to determine the Shareholders' entitlement for eligibility to attend and vote at the 23rd Annual General Meeting.
- Pursuant to the Bangladesh Securities Exchange Commission's (BSEC) Order No. SEC/SRMIC/94-231/91 dated 31 March 2021, the imminent 23rd Annual General Meeting of the Company shall be conducted via live webcast by using Digital Platform.
- Link for joining in AGM through Digital Platform and details login process will be notified to the shareholders email address. Full login/participation process for the Digital Platform meeting will also be available in the website of the Company: www.unicap-bd.com.
- A member eligible to attend and vote at the Annual General Meeting may appoint a proxy to attend, speak and vote or abstain from voting in his/her/its/their stead. The Proxy Form duly completed and stamped must be submitted at the Registered Office of the Company not later than 72 hours before the time set for holding the meeting. Revenue Stamp of Tk. 20/- (Taka Twenty) only shall have to be affixed on the Proxy Form.
- Members are requested to notify change of their address, bank account details, contact number, e-mail address and 12 digits E-TIN number (if any), through their respective Depository Participants before the Record Date.
- As per Bangladesh Securities and Exchange Commission notification No. BSEC/CMRRCD/2006-158/208/Admin/81, dated 20 June 2018 soft copies of the Annual Report along with the Attendance Slip, Proxy Form and the Notice will be forwarded to all the Members at their respective email address available with us as per CDBL record. These will also be available in the website of the company: www.unicap-bd.com. The printed annual report may be available if any shareholder requires in writing beforehand;